

**VIRGINIA CAROLINA WATER AUTHORITY  
P.O. BOX 99  
INDEPENDENCE, VA 24348**

**Engineering and/or Architectural Services Request for  
Qualifications- Advertisement**

**Term Contract for “On-Call” Services**

**Issue Date: December 6, 2021**

**Submission Deadline: January 10, 2022 2:00 PM (EST)**

**Contact Information:  
Ryan Wilmoth, Chairman  
spartamgrwilmoth@skybest.com**

**Mailing Address: P.O. Box 99, Sparta, NC 28675**

**Physical Address: 304 South Main St., Sparta, NC 28675**

**Attention: VCWA RFQ for Term Contract**

## **1. Introduction**

The Virginia Carolina Water Authority (“VCWA”) is requesting a Statements of Qualifications (SOQ) from qualified Engineering and/ or Architectural teams for professional design, construction, and inspection of projects for an “on-call” basis. Responses to the RFQ will be used to determine the relative qualifications of various firms to perform the scope of work and tasks associated with drinking water plant operations and anticipated projects.

## **2. Term of Contract**

Five-year term from Date of Award.

## **3. Request for Qualifications**

### **2.1 Inquires**

Questions regarding this solicitation may be directed to Ryan Wilmoth, Chairman via email at spartamgrwilmoth@skybest.com. Any oral communications will be considered unofficial and non-binding on the VCWA. Any questions will be answered in writing via email.

### **2.2 Closing Date**

One (1) complete hard copy of the SOQ, must be received before 2:00 PM (EST), January, 10, 2022. Sealed copies may be mailed to PO BOX 99, Sparta, NC 28675 or hand delivered to the Sparta Town Office located at 304 S. Main St, Sparta, NC 28675. Responses and their envelopes should be clearly marked with the name and address of the firm and the project title.

## **4. Submission Requirements**

Proposals should be as detailed as possible so that VCWA may properly evaluate your capabilities to provide the required services. At minimum, all Proposals/Statement of Qualifications should include the following information:

- A. Qualifications of the firm and employees who will be assigned to VCWA projects. The project manager(s) and other key team members should be clearly identified.
- B. Principal office proximity to Independence, VA and response time to any project needs.
- C. A resume outlining the firm has prior experience with similar services and funding agencies associated with municipal and local government operations.
- D. Past work relationship with the VCWA.
- E. Capability to perform design and construction management in a timely manner.
- F. One (1) hardcopy of your submittal.

## **5. Limitations**

**REJECTION OF SUBMITTALS:** The VCWA reserves the right to reject any, and all, submittals and to waive irregularities and informalities in the submittal and evaluation process. This RFQ does not obligate the VCWA to pay any costs incurred by respondents in the preparation and submission of their qualifications. Furthermore, the RFQ does not obligate the VCWA to accept or contract for any expressed or implied services.

**CONTRACT AWARD:** The VCWA reserves the right to make an award without further discussion of the submittals. The VCWA shall not be bound or in any way obligated until both parties have executed a Contract.

[END OF REQUEST FOR QUALIFICATIONS]