

**TOWN OF SPARTA  
P.O. BOX 99  
SPARTA, NC 28675**

**Re-advertisement for Design-Build Services Request for  
Qualifications**

**Crouse Park Splash Pad Project**

**Issue Date: February 25, 2022**

**Submission Deadline: March 4, 12:00 PM (EST)**

**Contact Information:  
Ryan Wilmoth, Town Manager  
spartamgrwilmoth@skybest.com**

**Mailing Address: P.O. Box 99, Sparta, NC 28675**

**Physical Address: 304 South Main St., Sparta, NC 28675**

**Attention: RFQ for Design-Build Services**

## 1. Introduction

Pursuant to N.C.G.S § 143-128.1 (A), the Town of Sparta (“Town”) is requesting a Statements of Qualifications (SOQ) from qualified Design-Build teams for the professional design and construction services of the Crouse Park Splash Pad and associated amenities. Responses to the RFQ will be used to determine the relative qualifications of various firms to perform the scope of work and tasks specified. The Town is seeking a firm/ organization with demonstrated experience with the design-build delivery method.

## 2. Project Site

The Splash Pad project will be located with the boundaries of Crouse Park, 314 Cherry Street Sparta, NC 28675.

## 3. Project Scope, Delivery, and Objectives

The delivery method for this project will be Design-Build. There will ultimately be a single contract from the Owner with a lead Design-Builder who will be expected to fulfill the terms of the contract through delivery of a finished, fully usable facility, on a turnkey basis, that satisfies the Owner’s project requirements. The Owner chose the Design-Build delivery method specifically to give them a single point of responsibility on the part of the Design-Builder for every design service and construction need. Moreover, the Design-Build delivery method is expected to allow concurrent design and construction activities. The Design-Builder, as the sole responsible source for total project compliance and construction related performance including design and construction services shall act in the best interests of the Owner. At all times and project stages, the Design-Builder shall use their best efforts to perform the project in an expeditious and cost-effective manner consistent with the Owner’s project requirements, time constraints, and budget. The Design-Builder shall develop an overall project schedule, which will be a contractual obligation. In addition, the lead Design-Builder will be responsible for methods of construction and safety, as well as for the scheduling and coordination of the work of all construction and miscellaneous contracts required for completion of the project within its predetermined budget limits and schedule.

## 4. Anticipated Project Budget

The anticipated project budget is approximately two hundred thousand dollars (\$200,000).

## 5. Anticipated Project Schedule

Activity:	Date:
Request for Qualification	February 7, 2022
Deadline for Statement of Qualifications	February 22, 2022
Contract for Services in Place	Pending Council Approval and Contract Negotiation Completion.
Projected Project Completion	July 2022

*\*The Town reserves the right to adjust the schedule and add/remove activities as necessary.*

## **6. Request for Qualifications**

### **6.1 Inquires**

Questions regarding this project may be directed to Ryan Wilmoth, Town Manager via email at spartamgrwilmoth@skybest.com. Any oral communications will be considered unofficial and non-binding on the Town. Any questions will be answered in writing via email.

### **6.2 Closing Date**

One (1) complete hard copy of the SOQ, must be received before 12:00 PM (EST), February 22, 2022. Sealed copies may be mailed to PO BOX 99, Sparta, NC 28675 or hand delivered to the Sparta Town Office located at 304 S. Main St, Sparta, NC 28675. Responses and their envelopes should be clearly marked with the name and address of the firm and the project title.

## **7. Submission Requirements**

At minimum, all Proposals/Statement of Qualifications should include the following information:

- A. Qualifications of the firm and employees who will be assigned to the project. The project manager and other key team members should be clearly identified. If sub-consultants are to be used for any portion of the work, they should be properly identified, and their qualifications included; or
- B. An outline of the strategy the design-builder plans to use for open contractor and subcontractor selection based upon the provisions of Article 8 of Chapter 143 of the General Statutes.
- C. Respondent shall certify to the governmental entity that each licensed design professional who is a member of the design-build team, including sub-consultants, was selected based upon demonstrated competence and qualifications in the manner provided by NCGS 143-64.31.
- D. A resume outlining the firm has prior experience with design-build projects with similar scale and complexity.
  - a. Relevant Project Experience of the Designer
  - b. Relevant Project Experience of the Builder
- E. Past work relationship with the Town of Sparta
- F. One (1) hardcopy of your submittal.

## **8. Evaluation Criteria**

The firm must demonstrate its qualifications, experience, and competence related to the project with the following criteria:

- A. Specific experience on similar projects.
- B. Proven capacity of the proposed team to deliver the project requirements.
- C. Familiarity, experience, and successful completion of the design-build method.
- D. Understanding of project objectives and schedule expectations with emphasis on competent and efficient cost engineering and construction of this type of facility.

## 9. Limitations

**REJECTION OF SUBMITTALS:** The Town reserves the right to reject any, and all, submittals and to waive irregularities and informalities in the submittal and evaluation process. This RFQ does not obligate the Town to pay any costs incurred by respondents in the preparation and submission of their qualifications. Furthermore, the RFQ does not obligate the Town to accept or contract for any expressed or implied services.

**CONTRACT AWARD:** The Town reserves the right to make an award without further discussion of the submittals. The Town shall not be bound or in any way obligated until both parties have executed a Contract.

[END OF REQUEST FOR QUALIFICATIONS]