

Come to the mountains and work for the Sparta Police Department! The Sparta Police Department is seeking to fill a newly created position of Detective. We are looking for energetic and motivated candidates who desire to work for an excellent team driven department which places services to our community as our calling. Our administration is devoted to the success of our staff and their safety. So, join our team!

The Town of Sparta is nestled in the beautiful blue ridge mountains of North Carolina. The Blue Ridge Parkway along with parks, hiking trails and mountain rivers provides numerous recreational activities for all to enjoy.

A successful candidate must have a recognized high school diploma or GED. College degrees are preferred/training and experience. Certified in-state and out-of-state applicants are encouraged to apply. Applicant must successfully complete a comprehensive hiring process, which includes a complete background investigation. A medical exam will be required. The Town of Sparta is an EOC employer.

Job Type: Full-time

Please send Town of Sparta job applications, salary history and resumes to:  
Chief Lloyd Terry @ [lterry@spartapolice.org](mailto:lterry@spartapolice.org).

# **POLICE DETECTIVE**

## **Nature of work & general statement of duties**

An employee in this class is responsible for specialized investigative work involving the application of specialized knowledge and abilities in the detection, investigation and prosecution of criminal offenses. This position performs complex professional and administrative work within the department and is responsible for the protection of life and property through a varied program of enforcement, detection, community policing, and crime and accident prevention. Work requires the application of advanced law enforcement knowledge and skill; extensive application of independent judgement and initiative; and ability to exercise sound judgement in emergency and unusual situations. Must use tact and professionalism at all times when encountering the public. Work is performed under the general supervision of the Chief of Police.

## **Illustrative examples of work**

- Conducts initial and follow-up investigations of criminal incidents; interviews persons in connection with criminal incidents including victims, witnesses, and suspects; secures crime scenes, collects, establishes chain of custody, and preserves physical evidence; processes evidence through on-site identification technology and use of state and local laboratories.
- Prepares and reviews written reports of investigative activities; effectively testifies in court regarding investigative activities.
- Establishes effective contacts with the public, informants, co-workers, district attorney staff, and other law enforcement departments to gain information related to criminal activities; conducts surveillance and develops leads; prepares and executes search warrants.
- Establishes communication and cooperates with other law enforcement agencies to investigate, locate, apprehend, and arrest offenders.
- Participates in narcotics investigations, surveillance, and related programs and activities.
- Coordinates with medical examiners in death investigations and attends autopsies as required.
- Participates in special operations, programs and other activities requested by supervision.
- Performs all the essential job functions of a police officer, including but not limited to, patrol coverage, as required.
- Prepares media releases for review through the chain of command.
- Assist victims in accessing services and advocacy matters.
- Review and track domestic violence-related data as appropriate.
- Serves as the evidence custodian for the agency.
- Completes other duties as assigned.

## **Knowledge, Skills and Abilities**

- Comprehensive knowledge of the laws, principles, practices, methods, rules, and regulations relating to the administration of criminal justice and law enforcement.
- Comprehensive knowledge of related Town policies and ordinances, state and federal laws and regulation, and policies of the Department.
- Ability to meet and deal courteously with the public, exhibiting extraordinary professionalism and customer service skills.
- Ability to work collaboratively as part of a team.
- Knowledge of occupational hazards and proper safety precautions involved in general law enforcement operations including but not limited to skill in the use of firearms and other police equipment and in self-defense tactics.
- Ability to adapt and respond quickly to rapidly changing priorities and business environment, including the evolving role of constantly changing technological formats and real-time citizen expectations on multiple communication platforms.
- Ability to maintain a welcoming and inclusive workplace through positive modeling, mentoring, fostering a culture of respect for all, and valuing the differences and contributions of all team members.
- Ability to conduct detailed analytical evaluations and studies and to prepare related reports, presentations and recommendations.
- Ability to establish and maintain effective working relationships with superiors and peers and deal effectively with the public.

## **Physical requirements**

Must be able to perform heavy work and exert up to 100 pounds of force occasionally, up to 50 pounds of force frequently and up to 20 pounds of force constantly to move objects; work requires climbing, balancing, stooping, crouching, reaching, standing, walking, pushing, and lifting; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken work levels.; visual acuity is required for visual inspection, operation of machines and computer, determining the accuracy and thoroughness of work, and observing general surroundings and activities. The worker is subject to hazards in law enforcement work including working in both inside and outside environmental conditions, in extreme hot and cold weather, and exposure to various hazards such as dangerous persons, loud noises, blood borne pathogens, hazardous spills with fumes, oils, gases, or flammable liquids, and is required to wear specialized personal protective equipment.

## **Desirable education and experience**

Requires a minimum education of a High School Diploma and at least five years of law enforcement experience including detective/investigative job functions. An Associate's degree or Bachelor's degree from an accredited college or university with major course work in criminal justice, political science, behavioral science, business or public administration is preferred. An equivalent combination of education and experience may be considered.

### **Special requirements**

- Possession of a valid NC driver's license
- Possession of current basic law enforcement certificate issued by the NC Criminal Justice Education Training and Standards Commission.
- Willingness to attend training to enhance investigative skills and utilization of new technology as requested by the agency.