

## **Utilities Specialist**

**Annual Salary Range: \$40,842 - \$61,262**

Requires considerable mechanical knowledge and aptitude, working independently in many tasks. Duties include performing a variety of mechanical, electrical and technical duties in the maintenance and repair of sewer lift and ejector stations and at other water and sewer facilities. Performs and documents confined space entries for themselves and other employees. The position is considered essential and may be required to work overtime during severe weather, as well as to be on call for emergencies outside of normal work hours. A valid NC drivers' license and excellent driving record are required.

Please note that the minimum pay range shown is just that - a minimum. We look at every candidate individually and will make sure that your starting pay offer will be based on the experience, knowledge, skills and abilities YOU bring to the table.

We like to take a "total compensation" philosophy toward employment with the Town. So please carefully factor in ALL the pay, benefits, work environment, growth opportunities, team atmosphere, economic stability, etc. together as you consider a rewarding future with the Town of Sparta.

### **Job Description:**

#### **DISTINGUISHING FEATURES OF THE CLASS**

- All components of the Town's Utilities Technician apply to this position.
- This position is classified as essential.
- An employee in this class performs a variety of mechanical, electrical and technical duties in the maintenance and repair of sewer lift and ejector stations and at other water and sewer facilities.
- This employee performs and documents confined space entries for themselves and other employees.
- The public contact requirement with utility services and the job hazards are significant classification factors, as well as interdepartmental relationships to facilitate task completion.
- Work requires considerable mechanical knowledge and aptitude.
- The employee works independently in the performance of many tasks.
- The employee will part of a rotating after hours, weekend, and holiday on-call schedule.

#### **ILLUSTRATIVE EXAMPLES OF WORK**

- Ability to follow safety guidelines.
- Checks sewer lift stations and ejector stations for proper operation.
- Performs routine maintenance on all stations and accessories.

- Performs minor repairs to stations and major repairs with assistance from other employees or supervisors. Keep maintenance records on lift stations.
- Performs and properly documents confined space entry with lift stations when required.
- Performs, properly documents and assists other crews when confined space entry is required for other water/sewer or storm drain work.
- Reads water meters, performs cut-ins and cut-offs and related customer service work in water/sewer.
- Performs and assists in installing water/sewer services (tapping lines, installing pipe, and fixtures).
- Assists in installations and repair of water/sewer mains, valves, hydrants, manholes, etc.
- Assists with a variety of skilled and semi-skilled manual tasks with other Public Works departments, when needed.
- All other assigned duties

### **KNOWLEDGE, SKILLS & ABILITIES**

- Must meet minimum on-the-job training proficiency levels.
- Knowledge of division operations.
- Knowledge of sewer lift station and ejector station equipment.
- Possession of mechanical skills.
- Knowledge of electrical equipment.
- Ability to read and comprehend instruction manuals.
- Knowledge of water/sewer installation and repair procedures.
- Ability to exercise good judgment in emergencies.
- Knowledge of OSHA regulations pertaining to lift stations.
- Knowledge of requirements for and equipment used in confined space entry.
- Must be physically able to bend, lift up to 75 lbs. and climb ladders.

### **REQUIRED EXPERIENCE AND TRAINING**

- High school graduate or GED
- Three years' experience in work requiring mechanical aptitude, or two years' experience in utilities maintenance and installation; or equivalent combination of experience and training.
- Completed permit-required confined space certification training
- Completed trenching/shoring training

### **SPECIAL LICENSE/CERTIFICATIONS**

- Possession of a valid North Carolina Class B CDL and an excellent driving record.
- Commercial Pesticide License

**Please mail a completed Town of Sparta Application and Resume to:**

**Town of Sparta  
c/o Human Resources  
P.O. Box 99  
Sparta, NC 28675**

**Equal Opportunity Employer**