



TOWN OF
SPARTA
 NORTH CAROLINA

**RESIDENTIAL: WATER & SEWER TAP
 APPLICATION**
PUBLIC WORKS DEPARTMENT
 Phone: (336)372-4257
 Address: 304 S Main St
 Sparta, NC 28675

OFFICE USE ONLY

Amount Due:	Payment Date:	Payment:	<input type="radio"/> Cash	<input type="radio"/> Check	<input type="radio"/> Credit
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CUSTOMER INSTRUCTIONS:

1. Complete Section 1 through Section 3A. 2. Submit application to Town of Sparta via the following:	Additional questions call Public Works: 336-372-4257	US MAIL: Attn: Public Works PO Box 99 Sparta, NC 28675	HAND DELIVER TO CUSTOMER SERVICE: Address: 304 S Main St Sparta, NC 28675
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SECTION 1: Owner Information Date: _____

Owner Name:	Owner Phone #:	Email:
Contractor Name:	Contractor Phone #:	Email:
Billing Address:		
<small>Address</small>		<small>City State Zip Code</small>

SECTION 2: Property Information

Street Name:	Subdivision:
City Designation:	House #: Lot #:

SECTION 3: Water and Sewer Taps

<u>SECTION 3A: Service</u>	Description	Budget Code	Fee
Water:			
Irrigation:			
Sewer:			
<u>SECTION 3B: Additional Fee</u>		Office Use Only	
Connection Fee:	Activation fee for account service activation		\$100.00
TOTAL DUE:			\$

Water Tap Inside*: \$1500.00
Water Tap Outside*: \$3000.00
Sewer Tap Inside*: \$1500.00
Sewer Tap Outside*: \$3000.00

*(Applies for 3/4" water service and normal sewer tap only. Other service sizes require base tap fee plus current market price of materials. Any boring costs will be at the homeowner's expense)



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SECTION 4: Customer Information	Page 2 For Office Use Only	
NCDEQ Permit Required	Yes/No	NCDEQ Permit #:
NCDOT Encroachment Required	Yes/No	NCDOT Encroachment #:
County Planning & Inspection Reviewed	Yes/No N/A	Reference #:
Town Planning Board/Zoning Reviewed	Yes/No N/A	Reference #:

SECTION 5: Water and Sewer Sales					
Section 7A: Water Sales			Section 7B: Sewer Sales		
City Designation	Code	Fee	City Designation	Code	Fee
Inside City			Inside City		
Outside City			Outside City		
Water Authority			Inside City County Main		

Section 6: Finance Officer – Approval	
I certify that all the information presented in this application is accurate to the best of my knowledge.	
Finance Officer Seal	
Signature: Finance Officer/Town Clerk	Date:

Section 7: Customer Service – Payment Received	
I certify that all fees have been paid in full. All Franchise Fees and approval letter from VCWA, if applicable, have been received.	
Signature:	Date:

Section 8: Authorized Public Works Representative- Approval	
I certify that all the information presented in this application is accurate to the best of my knowledge.	
Signature: Authorized Public Works Representative	Date: